



## **KEBOCHAD DEVELOPMENT**

### **CONSTRUCTION OF RESIDENTIAL ACCESS ROADS INCLUDING ASSOCIATED STORMWATER DRAINAGE,**

#### **Bidding Site visit Meeting Minutes**

**DATE: Thursday 22 August 2024**

**VENUE: Busmed Shops**

**TIME: 12:55hrs – 13:56hrs**



**Attendance:**

Name	Organisation	Contact Details
Mr A. Muzvuru	Homelink	08677006071
Mr E. Mapfiza	Homelink	08677006071
Mr K. Mutanga	Homelink	08677006071
For list of Contractor find attached site visit register.	N/A	N/A

ITEM	DESCRIPTION
<b>1.0</b>	<b>INTRODUCTION</b>
1.1	Mr Muzvuru of Homelink welcomed all bidders to the site visit meeting and set the meeting in motion by laying out the meeting agenda and circulating the site visit attendance register as well as site visit certificates.
<b>2.0</b>	<b>MEETING AGENDA</b> <ul style="list-style-type: none"> <li>• Introduction of Homelink (Private) Limited team.</li> <li>• Scope of Work</li> <li>• Any other business</li> </ul>
2.1	<b>MEETING ISSUES</b> <ul style="list-style-type: none"> <li>- Mr Muzvuru of Homelink gave a project overview to all bidders present.</li> <li>- Tenderers were requested to fill in the register of Attendance.</li> <li>- Tenderers were requested to fill in the issued Certificate of Attendance forms and have them signed by Homelink representative.</li> <li>- Tenderers are to attach the site visit attendance certificates to their bid documents.</li> <li>- Completion period to be within two months.</li> <li>- Bidders to submit a detailed programme of works and a cash flow projection.</li> <li>- Bidders cash flow projection must speak to the programme of works submitted.</li> <li>- Winning bidder to make own arrangements for accommodation. Water for construction can be obtained for free from Lake Mutirikwi/Kyle.</li> <li>- Bidders to make own arrangements for gravel and power.</li> <li>- Gravel class, contractors to use base 1 material.</li> <li>- For the water line contractors to price using 90mm diameter PVC pipes and not 75mm diameter pipes as was described in the Bill of Quantities.</li> <li>- It was also highlighted that bidders must follow stated conditions in the bidding document and regularly check Homelink website for updates on the tender.</li> <li>- All submissions to be made to Homelink Harare offices as prescribed in the tender document and no soft copy submissions are allowed.</li> </ul>

HOMELINK (PVT) LTD  
 PROCUREMENT DEPARTMENT  
 21 JUNE 2024  
 HARDWICKE HOUSE  
 72-74 SAMORA MACHEL, HARARE  
 TEL: 08677006071

- Bidders are advised to continuously check on the Homelink website for clarifications.

**3.0 TENDER CLOSING DATE**

- The tender is closing on the 29<sup>th</sup> of August 2024.

**4.0 ANY OTHER BUSINESS**

There being no other business to discuss the meeting was adjourned at 13:56

**5.0 True record this 22<sup>nd</sup> of August 2024**

